



ALASKA STATE BOARD OF REGISTRATION FOR
ARCHITECTS, ENGINEERS, AND LAND SURVEYORS
TENTATIVE AGENDA

MAY 9TH, 2022 (DAY 1)

Zoom link:

<https://us02web.zoom.us/j/88213570456?pwd=amdpSTF0QnQwZGRZbWdVZWtSK09wQT09>

Teleconference: 253-215-8782

Meeting ID: 882 1357 0456 Password: 896232

Meeting Details

Meeting Start Time: 1:00 p.m.

Meeting Start Date: 5/9/2022

Meeting End Time: 5:00 p.m.

Meeting End Date: 5/11/2022

Meeting Location: SolstenXP, Inc. 406 W Fireweed Lane, Anchorage, AK

Agenda

1. 1:00 pm - Call to Order/Roll Call
2. 1:05 pm – Mission Statement
3. 1:07 pm – Virtual Meeting Code of Conduct
4. 1:09 pm - Ethics Reporting
5. 1:15 pm – Continuing Education Audit Instructions Review
6. 2:00 pm – Continuing Education Audit Documentation Review
7. 4:30 pm - Recess

Board Members:

Catherine Fritz
Architect (Chair)

Jeffrey Garness
*Civil/Environmental
Engineer (Vice Chair)*

Edward Leonetti
*Landscape Architect
(Secretary)*

Robert (Bob) Bell
Land Surveyor

Brent Cole
Public Member

Elizabeth Johnston
Electrical/Mechanical

Loren Leman
Civil Engineer

Jake Maxwell
Land Surveyor

Randall Rozier
Architect

Sterling Strait
*Civil/Structural
Engineer*

Fred Wallis
Mining Engineer



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MAY 10TH, 2022 (DAY 2)

Zoom link:

<https://us02web.zoom.us/j/84789062566?pwd=RFR6WS85RUVaVINHYWQ1cFUzNXhTUT09>

Teleconference: 253-215-8782

Meeting ID: 847 8906 2566 **Password:** 920054

Board Staff:

Sara Neal
*Executive
Administrator*

Heather Noe
Licensing Examiner

**Upcoming
Meetings:**

August 16-17, 2022
November 2022

8. 9:00 am - Reconvene
9. 9:05 am - Review/Amend/Approve Agenda
10. 9:15 am - Review/Approve Minutes from February 15-16th, 2022,
Board Meeting
11. 9:30 am – 2022 Strategic Plan
 - A. Overview of Feb 2022 meeting action items
12. 9:40 am - Licensing Examiner Report
13. 9:50 am – Regulation Projects
 - A. Review Public Comments for 12AAC36.112 – Temporary
Military Spouse Registration
 1. Action - Motion
 - B. Status of 2019 Regulation Project – Update (Sara)
 - C. Regulation project - 12AAC36.185(a)7-I & 36.990 – Direct
Supervisory Control – Update - Leman & Garness
 - D. Regulation project – Article V – Continuing Education
Committee – Update - Johnston
14. 10:45 am – Break
15. 11:00 am – Old Business

A. Annual Report – Garness

1. Action – Motion

- 16. 11:30 am – Public Comment
- 17. 12:00 pm – Lunch
- 18. 1:00 pm – Old Business Cont.

B. Alternate Education / Equivalent Degree – Bell

- 19. 1:20 pm – Correspondence

A. Incoming

- 1. Home Inspector – new home builder certificate

B. Outgoing

- 1. “Title of Engineer” letter - Pending
- 2. “Engineer” in business name letter - Pending
- 3. ADEC
- 4. HB61 Comments – Revised
- 5. UAA/UAF Graduate Letter

- 20. 1:40 pm – Application Reviews with full board review as needed

- 21. 3:15 pm - Break

- 22. 3:30 pm – Committee Updates

A. Guidance Manual

- 1. Joint Venture clarification
- 2. Update By-laws – reference to Landscape Architect
- 3. Definition of “design” in regulation
- 4. Definition of “responsible charge” in statute
- 5. Board service CEU definition
- 6. Sealing Record Drawings

B. Continuing Education

- 1. Meeting update
- 2. Identify NCEES, NCARB, CLARB and other states’ standards for CEU number of units

C. Outreach Committee

- 1. 1-year outreach newsletter

2. FAQ's / Update website
3. Share investigation information w/registrants
4. Possible outreach event at UAF during August board meeting

D. Legislative Liaison Committee

1. Meeting Update
2. Statute Project
3. HB61 Update

E. Investigatory Committee (Leonetti, Maxwell)

1. Clarify role of committee

23. 5:00 pm - Recess



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MAY 11TH, 2022 (DAY 3)

Zoom link:

<https://us02web.zoom.us/j/81793588072?pwd=MXBpVXIjMDBXUVpSOVIWb2U3STRQdz09>

Teleconference: 253-215-8782

Meeting ID: 817 9358 8072 **Password:** 495229

24. 9:00 am – Reconvene
25. 9:05 am – Investigative Report
26. 9:30 am – Executive Session
27. 10:45 am – Break
28. 11:00 am – Conclude Continuing Education Review
 - A. Discuss incomplete audits - next steps
29. 11:30 am – Public Comment
30. 12:00 pm – Lunch
31. 1:00 pm -New Business
 - A. ADEC – issue of “Record Drawings” – Roy Robertson
 - B. Lemman – PP UAA Presentation
 - C. Board - list of convictions for Policy & Procedure 28
 - D. Digital Signatures - Johnston
 - E. Disciplinary action reporting timeframe - Neal
32. 2:15 pm - Break
33. 2:30 pm - Division Update
 - A. Legislative Update
 - B. Budget Update

34. 3:00 pm - National Organization Updates
 - A. NCEES
 1. Amendment to resolution – New Mexico
 - B. NCARB
 1. Regional meeting update
 - C. CLARB
 1. Uniform Standards Resolution
35. 3:15 pm – Outreach Reports
 - A. Fritz – AIA
 - B. Lemman - UAA
36. 3:20 pm - Application Approval
37. 3:30 pm – Action Item Review
38. 3:45 pm - Calendar and Meeting Review
 - A. May 19-21 - NCEES – Western Zone
Attending – Johnston, Maxwell, Neal
 - B. June 2-5 - NCARB – ABM
Attending – Fritz, Rozier, Cole, Neal
 - C. August 16-17 – AELS Board Meeting
 - D. August 23-26 – NCEES ABM
Attending – Fritz, Johnston, Maxwell, Neal
 - E. September 21-23 – CLARB ABM
Attending – Leonetti, Neal
 - F. November Board Meeting – set dates
39. 4:00 pm - Board Comments
40. 4:15 pm - Adjourn